Contents

GOVERNANCE
ABOUT US
VISION AND MISSION
OUR PURPOSE
HOW WE WORK (FUNDAMENTAL PRINCIPLES)
QUICK FIGURES – INFOGRAPHIC
PROGRAMMES AND PROJECTS
DISASTER RESPONSE AND RECOVERY
HEALTH
FIRST AID
YOUTH
VOLUNTEERS
AMBULANCE SERVICES
AUDITS REPORT AND FINANCIAL STATEMENTS
## GOVERNANCE

### NATIONAL HEADQUARTERS EXECUTIVE COMMITTEE MEMBERS BEFORE August 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lister Ramjohn</td>
<td>President</td>
</tr>
<tr>
<td>Lester Frederick</td>
<td>Vice-President</td>
</tr>
<tr>
<td>Nisha Persad</td>
<td>Legal Advisor</td>
</tr>
<tr>
<td>Andrew Salvador</td>
<td>Director of Disaster</td>
</tr>
<tr>
<td>Kathleen Pierre-Holder</td>
<td>Director of Youth</td>
</tr>
<tr>
<td>Surendra Dhanraj</td>
<td>Medical Director</td>
</tr>
<tr>
<td>Margarita Elliot</td>
<td>Director - (HROD)</td>
</tr>
<tr>
<td>Rawle Mahabir</td>
<td>Acting Director North</td>
</tr>
<tr>
<td>Ken Traboulay</td>
<td>Chairman South Branch</td>
</tr>
<tr>
<td>Rae Smith</td>
<td>Director Communications</td>
</tr>
<tr>
<td>Mavis Bacchus</td>
<td>Welfare Officer (Tobago)</td>
</tr>
<tr>
<td>Sharon Rampersad</td>
<td>Acting Director South</td>
</tr>
<tr>
<td>Craig Diljohn</td>
<td>Acting Treasurer</td>
</tr>
<tr>
<td>Frank Campbell</td>
<td>Disaster Officer (Tobago)</td>
</tr>
</tbody>
</table>
GOVERNANCE

From August 2018

President
Jill De Bourg

Vice President
Delia Chattoor

Legal Advisor
Nisha Persad

International Relations
Margarita Elliot

Human Resources
Michelle Paterson

Organization Development
Lester Frederick

Treasurer
Marcus Simms

Training & Development
David Scobie

Director of Communication
Rinisse Lord Walker

Director of Welfare
Keitha Kennedy

Director Marketing and Branding
Adrian Alexander

Director of Disaster Preparedness and Response
Curtis S Belford

Business Development & Social Innovation
Salorne Mc Donald

Resource Mobilization
Nicole Jordan- Coombs

Volunteer Development
Sade Budhlall

Medical Director
Dr. Cindy Badaloo

SOUTH BRANCH

Chairman
Nigel Williams

Director
Marlene Walker-Castle

Deputy Director
Andrew Salvador

Treasurer
Craig Dijohn

Public Relations Officer
Glen J Jemmott

TOBAGO BRANCH

Chairman
Mr. Frank Campbell

Director
Ms. Mavis Bacchus

Deputy Director
Ms. Christine Smith

Treasurer
Ms. Kalystra S. Abdool

Disaster Preparedness Officer
Ms. Melaura Agbeko

Human Resource
Ms. Roxanne Hayling

NORTH BRANCH

Chairman
Tessa King

Director
Sade Budhlall

Deputy Director
Sherida John

Treasurer
Makeda Cummings

Human Resource
Kimberly Seaton

Medical Officer
Ian Daniel
About Us

Vision

We will create a nation where present and future generations are empowered, resilient and self-reliant

Mission

To mobilize the power of humanity through volunteerism and by being a beacon of hope that supports and connects people to regain control of their lives.

Our Purpose

The Trinidad and Tobago Red Cross Society’s duty is to carry out humanitarian efforts that impact and protect vulnerable communities and saves lives.
VALUES AND PRINCIPLES

1. DIVERSITY
2. INNOVATION
3. INTEGRITY
4. PROFESSIONALISM
5. UNITY
6. SERVICE
7. RESULTS ORIENTED
Disaster Response and Recovery

Programmes

Disaster Lecture Series
Disaster Preparedness at HQ – 27 persons attended
Disaster Preparedness at South Branch – 36 persons attended
Shelter and Preparedness at HQ – 19 persons attended
Home Fire Safety at HQ – 25 persons attended

Community Emergency Response Teams
*Petit Valley – 50 Persons *Tunapuna – 6 Persons
*Couva – 18 Persons *San Fernando – 12 Persons
Shelter Management Training – Diego Martin – 41 Participants

Simulation Exercises

- International School of Port of Spain – Active Shooter Simulation
- Petit Valley Full Scale CERT Simulation
- Diego Martin Regional Corporation – Functional EOC Exercise
In October 2018 there was a major uptick in flooding in Trinidad. This was the TTRCS' response:

- Number of Families that received Unconditional CASH Assistance - 471
- Number of Families that received Emergency Food Assistance - 1000
- Number of people reached through first aid services - 4000
- Number of people reached through community-based health education services - 5000
- Number of people reached through PSS activities - 4000
- Number of families that receive hygiene kits - 500
- Number of household feedback surveys administered to families - 156
- Number of families reached through hygiene promotion campaign - 2000
- Number of people reached through community sensitization campaigns - 1000

The above figures were reported to IFRC based on standard indicators as our response to the floods.
HEALTH

No. of Primary School 5 school reached through Vector prevention lectures children 150

No. of collaborative activities 12 estimating 3,500 persons reached (Aero Services Credit Union, Families in Action, Credo House) just to name a few.

No of Community engagement 10 estimating 2700 persons reached (Cedros, Mayaro, Morvant, Marabella) just to name a few. (health fairs, HIV booth displays, and lectures, Zika lectures, and training)

No. of volunteer hours 3,440 hrs

104 clean-up campaigns in 10 communities 2946 women of reproductive age reached
Zika Virus Outreach Information From National Societies

#1 Number of communities with improved information about the risks of Zika transmission through community events that involve families, schools, municipality or local governments, community organizations
First Aid programs are divided into six categories:

- First Aid/CPR/AED
- Psychological First Aid
- Wilderness First Aid
- Advanced First Aid
- Sports First Aid
- Pediatric First Aid

Instructor’s Allocation
## Youth

### Red Cross Summary of Links w.e.f January to December 2018

<table>
<thead>
<tr>
<th>Category</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schools With Red Cross</td>
<td>517</td>
<td>523</td>
</tr>
<tr>
<td>Schools As Financial Members</td>
<td>267</td>
<td>273</td>
</tr>
<tr>
<td>Student Population @30 per School</td>
<td>6140</td>
<td>8190</td>
</tr>
<tr>
<td>Patrons</td>
<td>292</td>
<td>298</td>
</tr>
<tr>
<td>Enrollment Exercises</td>
<td>40</td>
<td>54</td>
</tr>
<tr>
<td>No. of new Link Members</td>
<td>800</td>
<td>1620</td>
</tr>
</tbody>
</table>

### Events

- **March 2018**
  - St. Crispin’s Home – 24th November 2018
  - La Horquetta Senior Citizens Home – 17th November

- **May 2018**
  - 79th Annual Conference of Patrons’ & Cadet Officers
  - Theme “Mental Health”

- **July 2018**
  - National Youth Training Camp – July 2018

- **October 2018**
  - Youth Awareness Week – October 2018
  - Achievement Day – October 2018
  - Senior Citizens Appreciation Activity

- **March 2018**
  - National Chain Gathering – May 2018
  - Theme “Everywhere for Everyone” & “Smile”
The 2018: The 73rd Annual National Youth Red Cross Competition was conducted from September 2017 to March 2018. The Youth Policy for the International Federation of Red Cross and Red Crescent Societies of which Trinidad and Tobago is a member states that young people are “agents of change.”

A total of thirty-seven (37) schools participated from across Trinidad and Tobago. The competition was open to all registered active links in our Primary Schools.

The areas tested were: History of the Red Cross, Community Health, First Aid, Disaster Preparedness. The competition was held in four (4) stages: Preliminary Stage –Wednesday 15th November 2017 (all participating schools), Quarter Finals (21 Schools) Wednesday 17th January 2018, Semifinals- (8 Schools) Wednesday 21st February 2018 and the Finals (4 Schools) held on Wednesday 14th March 2018.

Youth Awareness Week

Youth Awareness Week is dedicated to the appreciation of the Red Cross Youth. The scheduled week begins with a service/assembly at which youth members re-dedicate themselves to the Society.
Activities conducted by various Districts are as follows:

1. Tree Planting
2. Hamper Distribution for the Less Fortunate/Flood Victims
3. Jump Rope Activities
4. Visits to Homes for the Elderly
5. Display/Red Cross Corner
6. Lectures
7. Street Parades
8. Church Service
Volunteers

TTRCS VOLUNTEERS
250

NEW APPLICANTS
12

ACTIVE
APPROXIMATELY 50 VOLUNTEERS ARE ACTIVE

VOLUNTEER ORIENTATIONS FOR 2018
3 (NORTH-2, SOUTH-1)

Trainings

Shelter Management Training—42 volunteers trained
Radio and Communications: 25 volunteers trained
Flood response: 19th October 2018
40 volunteers, 11 of which were disaster trained first responders
Photos from Sept 2018 TTRCS's social media.

Other developments for 2018

- Volunteer Development Director appointed to Board
  Updated Volunteer policy and guideline in draft
Ambulance Services

AMBULANCE DUTIES FROM MARCH 2018 TO DECEMBER 2018

MAY
- SPECIAL OLYMPICS OF TRINIDAD AND TOBAGO

APRIL
- CARIBBEAN PLEASANT COMMUNITY CO-OP
- KIDZ GOLF FOR TRINIDAD AND TOBAGO

MARCH
- NIL

JUNE
- SCAN TOUGH GUY TRIAL AMBULANCE
- RAINBOW WARRIORS TRIATHLON CLUB
- BRIGHT OLYMPICS MEDAL HILL

JULY
- NIL

AUGUST
- NEXT GENERATION MINISTRIES FOR MIRACLE EVENTS
- KARAOCA PRODUCTION LTD RADIO TRINIDAD
- BERALTH HIGH SCHOOL THANSON ROAD AND STREET PARADE

SEPTMBER
- NATIONAL CARNIVAL SAVVY ASSOCIATION OF THE T&T

OCTOBER
- NIL

NOVEMBER
- NIL

DECEMBER
- TATECO CREED UNION ANNUAL CHRISTMAS PARTY
- RADIO TATIBI IN ANNUAL SANTA PARADE
South Branch
Free Duties – 39
Paid Duties – 252
Unpaid Duties - 123
Community Service – 29
Piarco International Airport– 183
Welfare – 157

Tobago Branch
Tobago – 12 total

Northern Branch
Unpaid Duties – 32
Paid - 236
Community Service – 32

Welfare Department
By month
January – 8
February – 10
March – 22
April – 15
May – 13
June – 11
July – 13
August – 9
September – 12
October – 9
November – 35
December – 4
Audits Report And Financial Statements
INDEX

Statement of Financial Position
Statement of Comprehensive Income
Notes to Financial Statements
# Statement of Financial Position

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Plant and Equipment</td>
<td>$2,725,651</td>
<td>$2,485,946</td>
</tr>
<tr>
<td>Investments</td>
<td>250,000</td>
<td>250,000</td>
</tr>
<tr>
<td>Endowment Funds Investments</td>
<td>5,678,145</td>
<td>5,438,961</td>
</tr>
<tr>
<td><strong>Total Non Current Assets</strong></td>
<td><strong>8,653,796</strong></td>
<td><strong>8,174,907</strong></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>$219,635</td>
<td>$111,685</td>
</tr>
<tr>
<td>Sundry Debtors and Payments</td>
<td>250,312</td>
<td>375,215</td>
</tr>
<tr>
<td>Fixed Deposits</td>
<td>600,000</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Cash at Bank and In Hand</td>
<td>1,325,382</td>
<td>875,316</td>
</tr>
<tr>
<td><strong>Total Non Current Assets</strong></td>
<td><strong>2,395,329</strong></td>
<td><strong>2,362,216</strong></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>11,049,125</strong></td>
<td><strong>10,537,123</strong></td>
</tr>
</tbody>
</table>
# Funds and Liabilities

As at Dec 31st

<table>
<thead>
<tr>
<th>Funds</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$5,163,962</td>
<td>$5,251,558</td>
</tr>
<tr>
<td>Endowment Fund</td>
<td>5,720,744</td>
<td>5,178,325</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td><strong>10,884,706</strong></td>
<td><strong>10,429,883</strong></td>
</tr>
</tbody>
</table>

## Current Liabilities

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>$154,184</td>
<td>$94,375</td>
</tr>
<tr>
<td>Bank Overdraft</td>
<td>10,235</td>
<td>12,865</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td><strong>164,419</strong></td>
<td><strong>107,240</strong></td>
</tr>
<tr>
<td><strong>Total Funds and Liabilities</strong></td>
<td><strong>11,049,125</strong></td>
<td><strong>10,537,123</strong></td>
</tr>
</tbody>
</table>
# Statement of Comprehensive Income

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambulance Services</td>
<td>1,645,650</td>
<td>1,196,354</td>
</tr>
<tr>
<td>Donations and Covenants</td>
<td>270,617</td>
<td>512,815</td>
</tr>
<tr>
<td>Grants and Subventions</td>
<td>182,499</td>
<td>730,000</td>
</tr>
<tr>
<td>First Aid Training</td>
<td>883,585</td>
<td>1,018,960</td>
</tr>
<tr>
<td>Fund Raising Functions</td>
<td>43,725</td>
<td>55,061</td>
</tr>
<tr>
<td>Other Income</td>
<td>405,410</td>
<td>83,195</td>
</tr>
<tr>
<td>Projects</td>
<td>1,997,447</td>
<td>-</td>
</tr>
<tr>
<td>Property Rental</td>
<td>113,220</td>
<td>85,370</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td><strong>5,542,153</strong></td>
<td><strong>3,681,756</strong></td>
</tr>
</tbody>
</table>

## Expenses

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Expenses</td>
<td>3,548,387</td>
<td>3,277,875</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>648,477</td>
<td>503,841</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>1,432,885</td>
<td>628,988</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>5,629,750</strong></td>
<td><strong>4,410,705</strong></td>
</tr>
<tr>
<td><strong>Surplus/ Deficit</strong></td>
<td><strong>(87,596)</strong></td>
<td><strong>(728,949)</strong></td>
</tr>
</tbody>
</table>
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31st, 2018

Incorporation and Principal Activity:

The Trinidad and Tobago Red Cross is a body incorporated by Act No.15 of 1963, and is engaged in the prevention and alleviation of suffering.

Summary of Significant Accounting Policies

The financial statements have been prepared in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SME’s) issued by the International Accounting Standards Board.

The financial statements are presented in Trinidad and Tobago dollars (TT$) which is the functional currency and all values are rounded to the nearest dollar.

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented unless otherwise stated.
(2.1) Basis of preparation

The financial statements have been prepared on the historical cost basis. The preparation of financial statements in conformity with IFRS for SME’s requires the use of certain critical accounting estimates. It also requires management to exercise its judgment in the process of applying the Society’s accounting policies. Areas involving a higher degree of judgement and complexity, or areas where assumptions and estimations are significant to financial statements are disclosed in note 2.2.

(2.2) Property, Plant & Equipment

Property, plant and equipment are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation on assets is charged so as to allocate the cost of the assets less their residual value over their estimated useful lives as follows:

- **Building**: 3% on a reducing balance basis
- **Furniture, Office Equipment**: 10% on a reducing balance basis
- **Computers**: 33% on a reducing balance basis
- **Motor Vehicles**: 25% on a reducing balance basis
- **Tools and Equipment**: 10% on a reducing balance basis
The assets’ residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, if there is an indication of a significant change since the last reporting date. An asset’s carrying amount is written down immediately to its recoverable amount if the asset’s carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing the proceeds with the carrying amount are recognized in the statement of comprehensive income.

(2.3) Accounts Receivables

Accounts Receivables are recognised at fair value less provision for impairment. A provision for impairment of accounts receivable is established when there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the debtors. Significant financial difficulties of the debtor, probability that the debtor not enter bankruptcy or financial reorganization and default or delinquency in payments are considered indicators that the accounts receivable is impaired. The amount of the provision is the difference between the asset’s carrying costs and the present value of estimated cash flows, discounted at the effective interest rates.

(2.4) Cash and cash equivalents

Cash and cash equivalents are carried in the statement of financial position at cost and comprise cash in hand, cash at bank and deposits on call with banks.
(2.5) Foreign Currency Translation
Functional and presentation currency

Items included in the financial statements of the Society are measured using the currency of the primary economic environment in which the Society operates (‘the functional currency’). These financial statements are presented in Trinidad and Tobago Dollars (TTD), which is the company’s functional and presentation currency.

(2.6) Revenue and Expenditure Recognition
Revenues and expenditure are recognized on the accrual basis.

(3) Fair Value Estimation
The fair value estimation of the Society’s financial assets and liabilities approximates to their carrying amounts at the statement of financial position date.
<table>
<thead>
<tr>
<th>Item</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>-</td>
<td>6,000</td>
</tr>
<tr>
<td>Advertising</td>
<td>127,661</td>
<td>41,504</td>
</tr>
<tr>
<td>Bank Charges</td>
<td>11,505</td>
<td>10,444</td>
</tr>
<tr>
<td>Donations</td>
<td>4,971</td>
<td>-</td>
</tr>
<tr>
<td>Electricity</td>
<td>51,164</td>
<td>53,138</td>
</tr>
<tr>
<td>Insurance</td>
<td>127,819</td>
<td>102,433</td>
</tr>
<tr>
<td>Legal and Professional Fees</td>
<td>6,000</td>
<td>105,775</td>
</tr>
<tr>
<td>Office Equipment Repairs</td>
<td>11,123</td>
<td>-</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>313,627</td>
<td>114,763</td>
</tr>
<tr>
<td>Printing and Stationery</td>
<td>82,768</td>
<td>57,584</td>
</tr>
<tr>
<td>Professional Fees</td>
<td>-</td>
<td>10,975</td>
</tr>
<tr>
<td>Project Expenses</td>
<td>10,125</td>
<td>1,447,585</td>
</tr>
<tr>
<td>Salaries</td>
<td>2,362,868</td>
<td>981,411</td>
</tr>
<tr>
<td>Security</td>
<td>261,540</td>
<td>-</td>
</tr>
<tr>
<td>Seminary, Training, and Awards</td>
<td>1,810</td>
<td>131,054</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>3,808</td>
<td>35,351</td>
</tr>
<tr>
<td>Telephone, Internet, Paper, and Postage</td>
<td>120,173</td>
<td>168,258</td>
</tr>
<tr>
<td>Travelling and Accommodation</td>
<td>51,428</td>
<td>11,600</td>
</tr>
<tr>
<td><strong>Total Administrative Expenses</strong></td>
<td><strong>3,548,387</strong></td>
<td><strong>3,277,875</strong></td>
</tr>
</tbody>
</table>
### (5) Operating Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount 1</th>
<th>Amount 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of Sales</td>
<td>69,467</td>
<td>34,778</td>
</tr>
<tr>
<td>General Expenses</td>
<td>578</td>
<td>-</td>
</tr>
<tr>
<td>Motor Vehicle Operating Expenses</td>
<td>301,542</td>
<td>247,254</td>
</tr>
<tr>
<td>Training</td>
<td>276,890</td>
<td>221,810</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>648,477</strong></td>
<td><strong>503,841</strong></td>
</tr>
</tbody>
</table>

### (5) Other Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount 1</th>
<th>Amount 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disaster Project Expenses</td>
<td>334,490</td>
<td>1,200</td>
</tr>
<tr>
<td>Entertainment</td>
<td>37,942</td>
<td>34,142</td>
</tr>
<tr>
<td>First Aid Expenses</td>
<td>151,428</td>
<td>45,003</td>
</tr>
<tr>
<td>Legal and Professional Fees</td>
<td>61,200</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>58,617</td>
<td>9,744</td>
</tr>
<tr>
<td>Project Expenses</td>
<td>547,408</td>
<td>168,294</td>
</tr>
<tr>
<td>Property Repairs and Maintenance</td>
<td>68,693</td>
<td>169,440</td>
</tr>
<tr>
<td>Stipends</td>
<td>170,907</td>
<td>197,745</td>
</tr>
<tr>
<td>Training</td>
<td>1,400</td>
<td>-</td>
</tr>
<tr>
<td>Uniforms</td>
<td>800</td>
<td>3,420</td>
</tr>
<tr>
<td><strong>Total Other Expenses</strong></td>
<td><strong>1,432,885</strong></td>
<td><strong>628,988</strong></td>
</tr>
</tbody>
</table>